



# TONBRIDGE & MALLING BOROUGH COUNCIL

## EXECUTIVE SERVICES

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**Chief Executive**  
Damian Roberts

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**NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.**

Contact: Democratic Services  
[committee.services@tmbc.gov.uk](mailto:committee.services@tmbc.gov.uk)

19 August 2025

To: MEMBERS OF THE PARISH PARTNERSHIP PANEL  
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Parish Partnership Panel to be held in the Council Chamber, Gibson Drive, Kings Hill on Thursday, 28th August, 2025 commencing at 7.30 pm.

Members of the Panel should attend in person wherever possible. Those Members of the Panel who cannot attend in person have the opportunity to participate online. Other Members of the Council are encouraged to participate online.

Information on how to observe the meeting will be published on the Council's website.

Yours faithfully

DAMIAN ROBERTS  
Chief Executive

## A G E N D A

1. Guidance on the Conduct of Meetings

5 - 6

### Part 1 - Public

2. Apologies for absence

- |    |                                    |        |
|----|------------------------------------|--------|
| 3. | Notification of Substitute Members | 7 - 8  |
| 4. | Minutes                            | 9 - 16 |

To confirm as a correct record the Minutes of the meeting of the Parish Partnership Panel held on 29 May 2025

5. Update on action identified in the last Minutes

**Matters raised in Advance of the meeting**

Details of the matter to be raised should be provided in writing or by email to [committee.services@tmhc.gov.uk](mailto:committee.services@tmhc.gov.uk) at least 10 working days before the meeting. This is so that a response can be provided on the evening of the meeting. Only one question may be submitted by a parish council due to the time limitations.

6. Update on Local Government Reorganisation and Community Governance Review into a Town Council for Tonbridge Verbal Report

The Panel will be provided with an update by the Chief Executive and the Leader on the Local Government Reorganisation as well as an update by the Head of Electoral Services on the outcome of the Community Governance Review into a Town Council for Tonbridge.

7. Planning Consultation - Role of Parish/Town Council Verbal Report

The Panel will be provided with an update by the Cabinet Member for Planning in respect of the legal consultation period for planning applications that town/parish councils are required to comply with.

8. Local Plan Verbal Report

The Panel will be provided with an update on the current progress and latest timetable.

9. Any Other Business

To consider any other issues raised at the meeting. Any answers, actions and/or outcomes may be provided at the next meeting of the Parish Partnership Panel.

## DISTRIBUTION

### Borough Council Representatives

Cllr R W Dalton (Chair)  
Cllr Mrs M Tatton (Vice-Chair)  
Cllr Mrs S Bell  
Cllr R P Betts  
Cllr B Banks  
Cllr M D Boughton  
Cllr P Boxall  
Cllr L Chapman  
Cllr M A Coffin  
Cllr S Crisp  
Cllr S M Hammond  
Cllr P M Hickmott  
Cllr M Taylor

### Parish and Town Council Representatives

Addington  
Aylesford  
Birling  
Borough Green  
Burham  
Ditton  
East Malling and Larkfield  
East Peckham  
Hadlow  
Hildenborough  
Ightham  
Kings Hill  
Leybourne  
Mereworth  
Offham  
Platt  
Plaxtol  
Ryarsh (2<sup>nd</sup> Vice-Chair)  
Shipbourne  
Snodland  
Stansted  
Trottscliffe  
Wateringbury  
West Malling  
West Peckham  
Wouldham  
Wrotham

### County Councillors

Trudy Dean - KCC, Malling Central  
Sarah Hudson - KCC, Malling Rural East  
Andrew Kennedy - KCC, Malling North East  
Harry Rayner - KCC, Malling West  
Dodger Sian - KCC, Malling North